



# Safeguarding training for volunteers



Safeguarding and promoting the welfare of children is **everyone's** responsibility. **Everyone** who comes into contact with children and their families and carers has a role to play in safeguarding children.

(Keeping Children Safe in Education, DfE 2022)

As a visitor in our school it is important that you are aware of our safeguarding procedures, and help us keep all of our pupils safe.

# Identifying visitors on site



- All volunteers need to complete the volunteer pack which will include formal identification and, where required, evidence of their Disclosure and Barring Service (DBS) Check (this may be a letter from an employer to confirm the appropriate DBS check has been obtained)
- All visitors must wear the ID provided upon signing in – this must be worn and kept visible at all times while on site
- All visitors must sign out and hand in the ID provided when leaving the school site

# The designated safeguarding leads

Everyone in school has a role to play in keeping children safe, although there are certain key people with particular responsibilities

- Who are the Designated Safeguarding Leads in this school?
- What are some of the responsibilities that they have?



- The role of the Designated Safeguarding Person was specified in the Children Act 2004 and ensured that every organisation had a “named person” for safeguarding children and young people.
- The Designated Safeguarding Person has a responsibility at both a strategic level within the organisation and on a day to day basis.
- The school’s Designated Safeguarding Lead (DSL) is the first point of contact for any member of the school staff and volunteer who has a concern about the safety and well-being of a pupil.

<b>Headteacher:</b>	<b>Jane Tanner</b>
<b>Designated Safeguarding Lead:</b>	<b>Jane Tanner</b>
<b>Deputy Designated Safeguarding Lead:</b>	<b>Katy Jones Lynn Wallace Elly Shepherd Charlotte Clynes</b>
<b>Governor for safeguarding:</b>	<b>Lucy Grant</b>



# Potential Pitfalls around child protection

- Mindsets e.g. It doesn't happen here
- Failure to share information
- Failure to record
- Losing sight of the child e.g. Unwillingness to challenge where we have concerns
- Unclear about roles / responsibilities
- Failure to seek appropriate advice / support
- Assumptions e.g. someone else will act, about the family, explanations etc
- Not acting promptly where we have concerns e.g. same day

# What is abuse?

Abuse is maltreatment of a child. This may be neglect, any form of physical, emotional or sexual mistreatment that leads to harm or injury, or failure to protect a child from harm. It can happen to any child regardless of their age, gender, race or ability and may be inflicted on the child by an adult / adults or another child or children.





# NSPCC statistics

There were over 50,000 children identified as needing protection from abuse in the UK in 2021 (subject to a child protection plan).

- Over 2,300 children were identified as needing protection from sexual abuse in 2021
- Around 3,650 children were identified as needing protection from physical abuse last year
- Over 24,000 children were identified as needing protection from neglect in 2021



# What to do if you are worried about a pupil

You may observe something or become aware of information about a pupil which concerns you while you are in school. If you do, it is important that you share your concerns with the Designated or Deputy Designated Safeguarding Lead. The school office will make arrangements for you to speak to them if you cannot locate them.

# What to do if a pupil makes a disclosure

- React calmly, listen without displaying shock, disbelief or making judgements
- Do not promise confidentiality – explain that you must share the information with the Designated Safeguarding Lead
- Reassure the pupil, but only so far as is honest and reliable
- Do not interrogate the pupil, ask leading questions or criticise the alleged perpetrator

# What to do if a pupil makes a disclosure

- Make accurate notes (record the date, time, place, your observations and exactly what the pupil has said) *[You may want to provide detail on how / where to do this]*
- Report your concerns immediately to the Designated or Deputy Designated Safeguarding Lead
- Follow the school Child Protection Policy and procedures at all times

# What to do if you have concerns about a member of staff



- If you are concerned about the conduct of a member of staff following something you have observed or a disclosure, you must report this to the Headteacher (or Deputy Headteacher in absence of the Headteacher).
- If your concern is about the Headteacher, you must report this to the Chair of Governors. The school office will provide contact details for the Chair of Governors if you need them.

# Keeping yourself safe

- Always speak to pupils calmly and respectfully
- Avoid physical contact with pupils unless you are preventing them from harming themselves or others
- Avoid being alone with any pupil – you should not do so unless there is a specific reason to do so and other staff are aware.
- Always tell someone if a pupil touches you or speaks to you inappropriately (record the incident, including the time and date, and give this to the Headteacher / Designated Lead)



# Keeping yourself safe

- Never exchange personal contact details with a pupil or arrange to meet them outside of the school environment
- Never have contact with a pupil on social media
- Never use a personal mobile phone or camera around pupils
- Never discuss confidential information outside of school or on-line

# Fire and emergency evacuation

- If the alarm sounds exit by the nearest fire exit and make your way to the large gazebo between KS1 and KS2 playground.
- Please wait there until you are given permission to re-enter the building.
- If you discover a fire, please activate the alarm and inform a member of staff if possible.

# First aid

- Many of our staff members are trained in First Aid. If you need assistance, please inform a member of staff.
- Visitors should not treat pupils unless permission has been given.
- Please report any accident or incident to the school office.
- In an emergency do not hesitate to call 999 for an ambulance.

**Any questions?**